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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
| e.g. Drowning | **Likelihood** | E - Rare | **People** | Capsize, staff not able to rescue, not able to swim/keep head above water. Medical condition | Participants briefed in capsize, Instructors trained and practise rescues. Swim check done prior to activity, Medical forms completed and checked. |
| **Consequence** | 5 - Catastrophic | **Equipment** | No PFD, PFD incorrectly fitted, PFD faulty. No Safety lines | PFD supplied, donned and check by instructor at regular intervals, PFDs condition checked by instructor. Instructor carries safety line ( tow line) |
| **Risk Level** | S – Significant Risk | **Environment** | Waves too large. Caught in rip, Water too deep. Objects in water | Weather forecast checked, , Weather visually checked by instructor, Instructors skilled in reading the water to avoid rips, launch and landing sites are chosen by instructor, 1 instructor goings out first to check water. |

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| **RISK LEVEL** | | | | | |
| **Consequences** | | | | | |
| **Likelihood** | **Insignificant**  **1** | **Minor**  **2** | **Moderate**  **3** | **Major**  **4** | **Catastrophic**  **5** |
| **A** (almost certain) | **S** | **S** | **H** | **H** | **H** |
| **B** (Likely) | **M** | **S** | **S** | **H** | **H** |
| **C** (Moderate) | **L** | **M** | **S** | **H** | **H** |
| **D** (unlikely) | **L** | **L** | **M** | **S** | **H** |
| **E** (rare) | **L** | **L** | **M** | **S** | **S** |

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| **LIKELIHOOD** | | |  | **CONSEQUENCE** | | |
| **Level** | **Descriptor** | **Description** |  | **Level** | **Descriptor** | **Description** |
| **A** | Almost Certain | The event is expected to occur |  | **1** | Insignificant | No injuries, low financial loss |
| **B** | Likely | The event will probably occur |  | **2** | Minor | First Aid treatment, medium financial loss |
| **C** | Moderate | The event should occur at sometime |  | **3** | Moderate | Medical treatment required, high financial loss |
| **D** | Unlikely | The event could occur at sometime |  | **4** | Major | Extensive injuries, major financial loss |
| **E** | Rare | The event may occur in exceptional circumstances |  | **5** | Catastrophic | Death, huge financial loss |

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| **Risk Level Expanded** |
| H = **High** Risk |
| S = **Significant** Risk |
| M = **Moderate** Risk |
| L = **Low** Risk |

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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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|  | **Likelihood** |  | **People** |  |  |
| **Consequence** |  | **Equipment** |  |  |
| **Risk Level** |  | **Environment** |  |  |

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| **School and jurisdictional requirements** | **Notes:** | Items to review include but not limited to:  - Lifejacket regulations  - Ratios  - Equipment to carry  - Qualification requirements |
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| **General:** | - First aid kit to be carried  - Current First Aid and CPR award held  - Evacuation and emergency response plan in place  - If working with children, a current Working With Children Check or equivalent is held by all trainers |