

POLICY	Governance
TITLE:	2020 Honours Award Policy
AREA:	Governance
RESPONSIBILITY:	Sports Services and Events Coordinator
DRAFTED BY:	Sports Services and Events Coordinator
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CONTENTS

CONTENTS	2
1. Purpose.....	3
2. Honours Committee.....	3
3. Annual Awards.....	3
3.1 Volunteer of the Year	3
3.2 Club Coach of the Year.....	3
3.3 Instructor/Guides Of The Year	3
3.4 Service To Paddling Award.....	4
3.5 President's Award	4
4. Nominations	4

1. PURPOSE

The purpose of this Policy is to provide the policies and criteria for the Paddle Australia (PA) Honours Committee and Awards. This Policy is intended to apply only for the 2019/20 paddle season and a new policy will be in place for the 2020/21 season.

This Policy governs the appointment of a PA Honours Committee.

2. HONOURS COMMITTEE

- 2.1. The PA Board at its first meeting following the Annual General Meeting will appoint the Honours Committee. The Honours Committee will consist of no less than three (3) persons.
- 2.2. The Honours Committee shall be responsible for:
 - a) Selecting the winners of the various Paddle Australia Annual Awards;
 - b) Advising the PA Board of persons to be considered for election as Life Members; and
 - c) Advising the PA Board of persons to be considered for nomination for external awards and/or Australian Honours.
- 2.3. A staff member appointed by the Chief Executive Officer (CEO) will service the Honours Committee.

3. ANNUAL AWARDS

PA Annual Awards will be announced and presented at the virtual Paddle Australia Awards Ceremony on Friday 30th October 2020 at 7pm.

3.1 VOLUNTEER OF THE YEAR

Volunteer of the Year Award is presented to an individual who has committed their time to volunteer for the paddling community during the nomination period. This individual is not required to have any particular role within any Paddle Organisation but rather to have demonstrated a tireless commitment to the sport, as evidenced through voluntary work at the Club and/or State Paddle Organisation level. Nominees must be a registered member of an affiliated Club of Paddle Australia.

3.2 CLUB COACH OF THE YEAR

Club Coach of the Year Award is presented to any Club coach (other than a national, state or institute coach), either paid or unpaid, whose athlete or athletes, whether as individuals, as a team or as a team of individual participants, achieve outstanding outcomes during the nomination period. Outcomes need not be limited to competition results but can include outcomes in areas such as participation or inclusion. Nominations must be endorsed by an affiliated Club of Paddle Australia. The Nominee must also be a financial member of a Club and/or hold a PA Coaching Qualification.

3.3 INSTRUCTOR/GUIDES OF THE YEAR

Instructor/Guide of the Year Award is presented to an individual who has provided outstanding service to paddling in instructing or guiding at any level during the nomination period. The recipient is someone who follows the PA Safety Guidelines, who demonstrates professionalism through their actions and who fosters a greater engagement with paddling. Nominees must have current Paddle Australia qualifications.

3.4 SERVICE TO PADDLING AWARD

This award recognises the efforts of non-professional sports administration personnel, officials, referees, instructors, guides, coaches or other volunteers who are active in the fields of administrative support, finance, sports training and education, project or team management and Association or club development, over a minimum of 10 years at state and/or national level.

3.5 PRESIDENT'S AWARD

This award is decided and presented at the discretion of the serving Paddle Australia President, who will notify the CEO of any recipient independently of the Honours Committee.

3.6 LIFE MEMBERSHIP

Life Membership of the Association shall be determined in accordance with the provisions of the Paddle Australia Constitution.

4. NOMINATIONS

- 4.1. Nomination period will be from 1st October 2019 to 30th September 2020.
- 4.2. Nominations will be called by the CEO on 1st September 2020.
- 4.3. Nominations will close on 9th October 2020, COB.
- 4.4. Nominations must only include current financial members of PA.
- 4.5. Nominations for the following awards must be submitted by each State Member Association and be the winner of their respective State award:
 - a) Volunteer of the Year
 - b) Club Coach of the Year
 - c) Instructor/Guide of the Year
- 4.6. Nominations for the Services to Paddling award can be made by the PA Board, any PA Discipline Technical Committee, or State Member Association. Nominations should include details of the nominee's background, the year/s of service and area of achievement. Nominations with insufficient detail will not be considered by the Honours Committee.