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| **LIKELIHOOD**  |  | **CONSEQUENCE** |
| **Level** | **Descriptor** | **Description** |  | **Level** | **Descriptor** | **Description** |
| **A** | Almost Certain | The event is expected to occur |  | **1** | Insignificant | No injuries, low financial loss |
| **B** | Likely | The event will probably occur |  | **2** | Minor | First Aid treatment, medium financial loss |
| **C** | Moderate | The event should occur at sometime |  | **3** | Moderate | Medical treatment required, high financial loss |
| **D** | Unlikely | The event could occur at sometime |  | **4** | Major | Extensive injuries, major financial loss |
| **E** | Rare | The event may occur in exceptional circumstances |  | **5** | Catastrophic | Death, huge financial loss |

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| **RISK LEVEL** |
| **Consequences** |
| **Likelihood** | **Insignificant****1** | **Minor****2** | **Moderate****3** | **Major****4** | **Catastrophic****5** |
| **A** (almost certain) | **S** | **S** | **H** | **H** | **H** |
| **B** (Likely) | **M** | **S** | **S** | **H** | **H** |
| **C** (Moderate) | **L** | **M** | **S** | **H** | **H** |
| **D** (unlikely) | **L** | **L** | **M** | **S** | **H** |
| **E** (rare) | **L** | **L** | **M** | **S** | **S** |

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| **Risk Level Expanded** |
| H = **High** Risk |
| S = **Significant** Risk |
| M = **Moderate** Risk |
| L = **Low** Risk |

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| **Risks** | **Risk Level** | **Causal Factors** | **Risk Management Strategy** |
| e.g. Drowning | **Likelihood** | E - Rare | **People** | Capsize, staff not able to rescueNot able to swim/keep head above waterMedical condition | Participants briefed in capsizePDs trained and practise rescuesSwim check done prior to activityMedical forms completed and checked |
| **Consequence** | 5 - Catastrophic | **Equipment** | No lifejacketLifejacket incorrectly fittedLifejacket faultyNo Safety lines/handles | Lifejacket supplied, donned and check by PD at regular intervalsLifejackets condition checked by PDCraft has end handles or grab loops |
| **Risk Level** | S – Significant Risk | **Environment** | Waves too largeCaught in ripWater too deepObjects in water | Weather forecast checkedWeather visually checked by PDPDs skilled in reading the water to avoid ripsLaunch and landing sites are chosen by PDOne PD goings out first to check water |

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| Seperation | **Likelihood** | E | **People** | Not paying attentionPoor briefingPoor ratio choice | Signals and formation briefed priorBriefing points suppliedRatio of 1 : 10 (as a guide) |
| **Consequence** | 3 | **Equipment** | Unfamiliar craftIncorrect gear | Program conducted close to shoreGear checked by PD |
| **Risk Level** | M | **Environment** | Strong windsRipsTides | Weather and tides checked by PD |

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| Cuts, Brusies, Sprains and Strains | **Likelihood** | C | **People** | Incorrect techniqueFitnessPoor carrying techniqueInappropriate behavior | PD briefs and checks technique Regular breaksCraft to be carried in 2s if requiredBehavior expectations are agreeded by groupTrailer loading and unloading is briefed by PD |
| **Consequence** | 1 | **Equipment** | Incorrect equipmentPoorly maintained equipmentHit with paddle  | Gear check by PDPaddle briefing given and reminded prior to games and activitiesHelmets worn if appropriate and avalible |
| **Risk Level** | L | **Environment** | Slippery surfacesSharp items on ground | Surfaces are checked by PD, participants briefedArea checked by PDAll participants wear shoes |

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| **Risks** | **Risk Level** | **Causal Factors** | **Risk Management Strategy** |
| Hypothermia | **Likelihood** | E | **People** | Not enough foodPoor healthFatigued | Gear list sent prior, Spare food avalibleShort program timeRegular stopsMedicail forms completed |
| **Consequence** | 3 | **Equipment** | Incorrect clothing | Clothing list sent priorClothing checkedSpare clothes carried |
| **Risk Level** | M | **Environment** | Cold conditions | Weather forecast checked prior to trip and each day |

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| Hyperthermia | **Likelihood** | E | **People** | Not enough waterOver exertionMedical reaso | Drink breaksSpare water carriedMedical forms checkedRegular breaks |
| **Consequence** | 3 | **Equipment** | Incorrect clothing | Clothing list sentClothing checkedSpare/s carried |
| **Risk Level** | M | **Environment** | Hot conditions | Weather forecast checkedSeek shade when possible |

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| Sunburn | **Likelihood** | C | **People** | Not applying sun screen | Spare sun screen carriedApplication time givenParticipants briefed on sun care. |
| **Consequence** | 1 | **Equipment** | No hatNo protective clothingNo sun screen | Equipment list sentClothing checkedSpare/s carried |
| **Risk Level** | L | **Environment** | Long time in sun | Seek shade when possible |

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| **Risks** | **Risk Level** | **Causal Factors** | **Risk Management Strategy** |
| Dehydration | **Likelihood** | E | **People** | Not drinkingOver exertionIncorrect clothing | Regular drink breaksRegular stopsSmall overall distance. Towlines carried. Clothing list issued, checked, Spare/s carried |
| **Consequence** | 2 | **Equipment** | No water | Spare water carried/avalibleWater locations noted. |
| **Risk Level** | L | **Environment** | Hot conditions | Weather report/forecast checked |

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| Medicail conditions | **Likelihood** | C | **People** | Unkowen conditionNot completing medical formPD not having access to medical info | Emergency contact details held by PDMedical form is part of registrationMedical infor is printed as part of participant list |
| **Consequence** | 2 | **Equipment** | No first aid equipment | First aid kit available  |
| **Risk Level** | M | **Environment** | Triggers in area of program | Review medical info and avoid if possibel and educate participants |

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| Fatigue | **Likelihood** | E | **People** | Fitness levelPoor technique | Regular breaksPD skilled in teaching correct technique |
| **Consequence** | 2 | **Equipment** | Incorrect gear | Gear checked by PD |
| **Risk Level** | L | **Environment** | Strong winds, waves, tide. Large distance | Weather forecast checked prior and during trip. Appropriate craft & gear for program |

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| **School and jurisdictional requirements** | **Notes:**  | Items to review include but not limited to:- Lifejacket regulations- Ratios- Equipment to carry |
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| **General:** | - First aid kit to be carried- Current First Aid and CPR award held- Evacuation and emergency response plan in place- Acurrent Working With Children Check or equivalent is held by all PDs |