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| **LIKELIHOOD** | | |  | **CONSEQUENCE** | | |
| **Level** | **Descriptor** | **Description** |  | **Level** | **Descriptor** | **Description** |
| **A** | Almost Certain | The event is expected to occur |  | **1** | Insignificant | No injuries, low financial loss |
| **B** | Likely | The event will probably occur |  | **2** | Minor | First Aid treatment, medium financial loss |
| **C** | Moderate | The event should occur at sometime |  | **3** | Moderate | Medical treatment required, high financial loss |
| **D** | Unlikely | The event could occur at sometime |  | **4** | Major | Extensive injuries, major financial loss |
| **E** | Rare | The event may occur in exceptional circumstances |  | **5** | Catastrophic | Death, huge financial loss |

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| **RISK LEVEL** | | | | | |
| **Consequences** | | | | | |
| **Likelihood** | **Insignificant**  **1** | **Minor**  **2** | **Moderate**  **3** | **Major**  **4** | **Catastrophic**  **5** |
| **A** (almost certain) | **S** | **S** | **H** | **H** | **H** |
| **B** (Likely) | **M** | **S** | **S** | **H** | **H** |
| **C** (Moderate) | **L** | **M** | **S** | **H** | **H** |
| **D** (unlikely) | **L** | **L** | **M** | **S** | **H** |
| **E** (rare) | **L** | **L** | **M** | **S** | **S** |

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| **Risk Level Expanded** |
| H = **High** Risk |
| S = **Significant** Risk |
| M = **Moderate** Risk |
| L = **Low** Risk |

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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
| e.g. Drowning | **Likelihood** | E - Rare | **People** | Capsize, staff not able to rescue  Not able to swim/keep head above water  Medical condition | Participants briefed in capsize  PDs trained and practise rescues  Swim check done prior to activity  Medical forms completed and checked |
| **Consequence** | 5 - Catastrophic | **Equipment** | No lifejacket  Lifejacket incorrectly fitted  Lifejacket faulty  No Safety lines/handles | Lifejacket supplied, donned and check by PD at regular intervals  Lifejackets condition checked by PD  Craft has end handles or grab loops |
| **Risk Level** | S – Significant Risk | **Environment** | Waves too large  Caught in rip  Water too deep  Objects in water | Weather forecast checked  Weather visually checked by PD  PDs skilled in reading the water to avoid rips  Launch and landing sites are chosen by PD  One PD goings out first to check water |

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| Seperation | **Likelihood** | E | **People** | Not paying attention  Poor briefing  Poor ratio choice | Signals and formation briefed prior  Briefing points supplied  Ratio of 1 : 10 (as a guide) |
| **Consequence** | 3 | **Equipment** | Unfamiliar craft  Incorrect gear | Program conducted close to shore  Gear checked by PD |
| **Risk Level** | M | **Environment** | Strong winds  Rips  Tides | Weather and tides checked by PD |

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| Cuts, Brusies, Sprains and Strains | **Likelihood** | C | **People** | Incorrect technique  Fitness  Poor carrying technique  Inappropriate behavior | PD briefs and checks technique  Regular breaks  Craft to be carried in 2s if required  Behavior expectations are agreeded by group  Trailer loading and unloading is briefed by PD |
| **Consequence** | 1 | **Equipment** | Incorrect equipment  Poorly maintained equipment  Hit with paddle | Gear check by PD  Paddle briefing given and reminded prior to games and activities  Helmets worn if appropriate and avalible |
| **Risk Level** | L | **Environment** | Slippery surfaces  Sharp items on ground | Surfaces are checked by PD, participants briefed  Area checked by PD  All participants wear shoes |

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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
| Hypothermia | **Likelihood** | E | **People** | Not enough food  Poor health  Fatigued | Gear list sent prior,  Spare food avalible  Short program time  Regular stops  Medicail forms completed |
| **Consequence** | 3 | **Equipment** | Incorrect clothing | Clothing list sent prior  Clothing checked  Spare clothes carried |
| **Risk Level** | M | **Environment** | Cold conditions | Weather forecast checked prior to trip and each day |

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| Hyperthermia | **Likelihood** | E | **People** | Not enough water  Over exertion  Medical reaso | Drink breaks  Spare water carried  Medical forms checked  Regular breaks |
| **Consequence** | 3 | **Equipment** | Incorrect clothing | Clothing list sent  Clothing checked  Spare/s carried |
| **Risk Level** | M | **Environment** | Hot conditions | Weather forecast checked  Seek shade when possible |

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| Sunburn | **Likelihood** | C | **People** | Not applying sun screen | Spare sun screen carried  Application time given  Participants briefed on sun care. |
| **Consequence** | 1 | **Equipment** | No hat  No protective clothing  No sun screen | Equipment list sent  Clothing checked  Spare/s carried |
| **Risk Level** | L | **Environment** | Long time in sun | Seek shade when possible |

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| **Risks** | **Risk Level** | | **Causal Factors** | | **Risk Management Strategy** |
| Dehydration | **Likelihood** | E | **People** | Not drinking  Over exertion  Incorrect clothing | Regular drink breaks  Regular stops  Small overall distance.  Towlines carried.  Clothing list issued, checked,  Spare/s carried |
| **Consequence** | 2 | **Equipment** | No water | Spare water carried/avalible  Water locations noted. |
| **Risk Level** | L | **Environment** | Hot conditions | Weather report/forecast checked |

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| Medicail conditions | **Likelihood** | C | **People** | Unkowen condition  Not completing medical form  PD not having access to medical info | Emergency contact details held by PD  Medical form is part of registration  Medical infor is printed as part of participant list |
| **Consequence** | 2 | **Equipment** | No first aid equipment | First aid kit available |
| **Risk Level** | M | **Environment** | Triggers in area of program | Review medical info and avoid if possibel and educate participants |

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| Fatigue | **Likelihood** | E | **People** | Fitness level  Poor technique | Regular breaks  PD skilled in teaching correct technique |
| **Consequence** | 2 | **Equipment** | Incorrect gear | Gear checked by PD |
| **Risk Level** | L | **Environment** | Strong winds, waves, tide. Large distance | Weather forecast checked prior and during trip. Appropriate craft & gear for program |

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| **School and jurisdictional requirements** | **Notes:** | Items to review include but not limited to:  - Lifejacket regulations  - Ratios  - Equipment to carry |
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| **General:** | - First aid kit to be carried  - Current First Aid and CPR award held  - Evacuation and emergency response plan in place  - Acurrent Working With Children Check or equivalent is held by all PDs |